

Format for Final Report

I. Report Title, Author, Organization, Grant Number, Date

II. Abstract

A brief (one paragraph) description of the Final Report.

III. Executive Summary

A brief and succinct summary of Final Report.

IV. Purpose

A. Detailed description of problem or impediment of fishing industry that was addressed.

B. Objectives of the project.

V. Approach

A. Detailed description of the work that was performed.

B. Project management: List individuals and/or organizations actually performing the work and how it was done.

VI. Findings

A. Actual accomplishments and findings.

B. If significant problems development which resulted in less than satisfactory or negative results, they should be discussed.

C. Description of need, if any, for additional work.

VII. Evaluation

A. Describe the extent to which the project goals and objectives were attained. This description should address the following:

1. Were the goals and objectives attained? How? If not, why?

2. Were modifications made to the goals and objectives? If so, explain.

B. Dissemination of Project results:

Explain, in detail, how the projects results have been, and will be, disseminated.